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# St. James Anglican Church

Annual General Meeting,  
January 28, 2024

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# Incumbent's Report to the Annual General Meetings of the Neepawa United-Anglican Shared Ministry

## THE YEAR OF OUR LORD 2024

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As always, it is my desire to look ahead with my annual report, rather than summarize the year past. This is not to say that the events and workings of our NUASM family in the year of our Lord 2023 are unimportant or unworthy of remembering and reflecting upon, only that I see a future ahead of us that is so exciting that I can not help but dive into it!

What excites me most is witnessing the dedication and commitment that you open-heartedly pour into the various ministries and activities the Church calls you to be a part of. Your love for one another and your parish is astonishingly generous, and never ceases to inspire me. Without each and every one of you this Church would be utterly impoverished in so many ways. You are so occupied with all that you do for the Church that I am concerned you do not fully recognize your intrinsic value and integral role in the mission and ministry of NUASM. This is not me simply pouring empty praise upon you to butter you up. Rather, this is simply a genuine response to what I see day in and day out as your minister. Gratitude is something we set out to cultivate in the culture of our parish some time ago, and as a continuation of that desire, I hope you will hear me when I say "THANK YOU!"

As I reluctantly allowed my name to stand for the election of the eighth bishop of the Anglican Diocese of Brandon, my heart and soul were flung far too close to the very real possibility of having to leave you and Neepawa, which was a frightening and sobering experience. Although as Christians our comfort should not be our primary concern, thus overshadowing our commitment to following God wherever His divine will may lead, I can tell you without hesitation I am so glad God chose bishop-elect Rachael to be our bishop.

With this chapter behind us, and with the excitement of knowing I have the privilege of walking alongside so many dedicated and enthusiastic Christians in ministry, this coming year is one that I know God will use to continue to bless our congregation with growth, prosperity, and the gift of being called even deeper into mission and service in Christ's name. An endeavour rooted in the truth that when we believe in Jesus, the life of heaven begins for us now, a precious and freeing gift worthy of sharing.

Yours in Christ,

The Reverend Chad D. McCharles OSBCn  
Incumbent

## St. James' Neepawa Annual General Meeting Agenda

1. Opening prayer and commemoration of faithful departed from past year.
2. Appointment of recording secretary
3. Approval of minutes from last annual general meeting  
Motioned \_\_\_\_\_ 2nd \_\_\_\_\_
4. Business arising from previous annual general meeting
5. Motion to receive all reports, excluding the financial report  
Motioned \_\_\_\_\_ 2nd \_\_\_\_\_
6. Presentation of Reports -open the floor for discussion & questions regarding reports.  
Motion to approve all reports, excluding the financial report  
Motioned \_\_\_\_\_ 2nd \_\_\_\_\_
7. Presentation and acceptance of financial report.  
Motioned \_\_\_\_\_ 2nd \_\_\_\_\_
8. Motion to approve Fair share remittance to the diocese of upcoming year.  
Motioned \_\_\_\_\_ 2nd \_\_\_\_\_
9. Motion to approve signing authority for the Wardens and Treasurer for the upcoming year.  
Motioned \_\_\_\_\_ 2nd \_\_\_\_\_
10. Appointment of Rector's Warden by the Rector.
11. Open Floor for Nomination of Officers
  - People's Warden
  - Secretary
  - Treasurer
  - Synod RepMotion to cease nominations: \_\_\_\_\_ 2nd \_\_\_\_\_  
(Individual motions to elect nominees to each office required)
12. Appointment of Parish Representatives
  - Envelope Secretary.
  - Eucharistic Ministrants
  - P. W. R. D. F
  - Prayer Chain
  - Altar Guild
  - Mustard Seed
  - Motion asking Bishop to license Lay Ministrant(s) for the upcoming yearMotioned \_\_\_\_\_ 2nd \_\_\_\_\_
13. New Business
14. Date of next Vestry meeting \_\_\_\_\_.
15. Motion to adjourn and the Grace.

## St. JAMES ANGLICAN CHURCH ANNUAL GENERAL MEETING JANUARY 29<sup>TH</sup> 2023

Present: Father Chad McCharles, Nancy Hunter, Anita d'Armada, Arlene Waddell, Marion Lockhart, Jackie Snider, Daphne Hall, Kelly Sneesby.

1. Meeting called to order at 12.20pm by Nancy Hunter
2. Father Chad opened the meeting with prayers, and at this time we remembered the faithful departed – Ed Salway, Larry Evans and Wayne Clarke.
3. In the absence of Kelly Sneesby, Anita d' Armada was appointed Recording Secretary.
4. **MOTION:** It was moved by Arlene Waddell and seconded by
  - a. Anita d' Armada that the AGM Minutes from January 16<sup>th</sup> 2022 be accepted as presented. **Carried.**
5. Business Arising from the AGM Minutes – None
6. Presentation of all 2022 Reports. **MOTION:** Moved by Daphne Hall and seconded by Anita d'Armada to approve all Reports submitted in the AGM package, excluding the Financial Report. **Carried.** Father Chad thanked all those who submitted reports.
7. Daphne Hall submitted a written report together with a revised 2023 Budget. The St. James' Anglican Church funds and the St. James' Rectory funds invested by the Diocese of Brandon are both down. We have been advised by the Diocese that unless absolutely necessary, we should not withdraw money from either of these funds during 2023, this prompted the need for a revised budget. Our current chequing account remains at \$47,000. Daphne Hall commented on our generous contributions to PWRDF during 2022. Fair Share for 2023: Annual apportionment \$8,394/ or per month \$699.50.
8. **MOTION:** It was moved by Daphne Hall and seconded by Arlene Waddell that we receive and accept the yearend Financial Report and the revised Budget for 2023. **Carried.**
9. **MOTION:** It was moved by Daphne Hall and seconded by Jackie Snider that we approve our Fair Share remittance to the Diocese of Brandon for the upcoming year.
10. Appointment of Rector's Warden by the Rector. **Rector's Warden:** Nancy Hunter appointed by Father Chad.
  - a. Nomination of Officers:
  - b. **People's Warden:** It was moved by Arlene Waddell and seconded by Jackie Snider that Anita d'Armada remain as People's Warden. **Carried.**
  - c. **Secretary:** It was moved by Nancy Hunter and seconded by Marion Lockhart that Kelly Sneesby remain as Secretary. **Carried.**
  - d. **Treasurer:** It was moved by Anita d'Armada and seconded by Arlene Waddell that Daphne Hall remain as Treasurer. **Carried.**
  - e. **MOTION:** It was moved by Daphne Hall and seconded by Marion Lockhart to cease nominations. **Carried.**
11. Parish Representatives:
  - a. Envelope Secretary: Jackie Snider
  - b. Eucharist Administrants: Nancy Hunter, Anita d'Armada, Jackie Snider and Pat Angers.
  - c. PWRDF: Bea Betts
  - d. Altar Guild: Marion Lockhart  
Mustard Seed: Father Chad
  - e. Synod Delegate: Anita d'Armada. Alternative Delegate: Jackie Snider
  - f. **MOTION:** It was moved by Kelly Sneesby and seconded by Daphne Hall that we ask the Bishop to license Lay Administrants for the upcoming year. **Carried.**

12. **MOTION:** It was moved by Jackie Snider and seconded by Marion Lockhart that the two Wardens and Daphne Hall have permission to sign cheques for the upcoming year. **Carried.**
13. New Business:
  - a. **MOTION:** It was moved by Daphne Hall and seconded by Arlene Waddell to approve the appointment of Meyers Norris and Penny as auditors for 2022 Charitable Returns. **Carried**
14. The Ministerial and Personnel Committee has met with Rita Friesen, and after much discussion has approved that Rita should receive the title – “Pastoral Assistant”, this title is considered appropriate for all her work within the church, and within the wider community. **MOTION:** It was moved by Arlene Waddell and seconded by Nancy Hunter to affirm Rita Friesen as a “Pastoral Assistant” within NUASM. **Carried.**
15. Pancake Lunch fundraiser to be held on Shrove Tuesday, St. James will be responsible for the sausages and the syrup, and will help where needed and as available. Lynn Aiken has consented to help serve the sausages.
16. There will be a campaign to raise funds for the St. James’ Church Bell, date yet to be decided, and the format of the fundraising is also yet to be decided (some time in 2023).
17. NUASM Board, we have received some changes to the Ecumenical Shared Ministry Agreement Between: Neepawa United Church and St. James’ Anglican Church of Neepawa. There were no major changes which would alter the intent or nature of the original agreement between our two congregations. The changes typically involve small improvements in grammar, terminology changes based on how we habitually refer to our organization, and some small wording changes to more properly describe the successful procedures which have evolved since 2020 in such as, election of board members and how financial accounts are arranged. Please refer to the attached document for more details of specific changes. **MOTION:** It was moved by Arlene Waddell and seconded by Jackie Snider to ratify the changes made to the ESM agreement. **Carried.**
18. The date of the next Vestry Meeting –Sunday March 5<sup>th</sup> 2023 Pot Luck
19. **MOTION:** It was moved by Nancy Hunter that the meeting be adjourned at 13.25. Grace was said.

## Rector's Warden Report

St James Anglican vestry held four in person meetings in 2023 accompanied by potluck lunches for fellowship prayer and friendship.

We are a self described “small but mighty” group of people given the responsibility of managing the business of our community. We take that role seriously, mindful that sharing information in a full and open way is vital. To be informed included, respected, and remembered are qualities we expect of each other in our variety of roles that we share.

This year we updated our phone tree sheet to ensure we had correct addresses and contact information for each of our flock. Special thanks to Dawn who helped us with this and many other requests. As we have moved to quarterly from monthly meetings there are times when being able to get in touch quickly to ensure our connection to each other remains strong.

This year we participated fully in the many committees and groups that help support the work of NUASM. In keeping with the theme of being informed as the bedrock of trust, we were a part of the ministry and personnel committee that researched and recorded the remuneration packages each of our denominations provides to their ministers. The results showed the pay scales are comparable important information to know.

This year in the Anglican faith we participated in two Deanery Council meetings: May 6 here at NUASM and October 21,23 at St, Mark's Minnedosa. It is exciting to meet with reps from the many congregations in the area and the innovative ways they are staying alive in their communities while facing tough conversations about church closures.

This year was a Synod Year originally set for Oct 19-21,2023. It shifted from a general synod to an electoral function following Bishop William's election as the new Bishop for the diocese of Ontario's on April 29, 2023. Our synod delegates were Anita D'armada along with Amy McCharles and Airenne Montemayor as our youth delegates.

With Bishop William's departure, nominations for the 8th bishop of the Diocese were opened. Two candidates were on the ballot for the synod delegates (both lay and clergy) to select. The nominees were Chad McCharles and Rachael Parker. At the synod November 25,2023, Rachael Parker was chosen as the bishop elect, following two rounds of voting.

As the St James Anglican part of the NUASM congregation, we experienced a full range of emotions during the period of time between Chad's nomination and the election itself.

We prayed for God's guidance and to discern the voice of the Holy Spirit, we cried, we wondered, we worried about our beloved Chad, we tried to let the fears of an uncertain future rest with God, we reflected, and we exhaled a collective sigh of relief that our Christ lead journey would be shared with Chad, his Shepard for a while longer.

We, as the St James family, were not alone in these times. We have counted our blessings and among them is the strength we gain from being a part of the NUASM whole.

Our transplanted roots from our home “down the way” are stronger with each passing year. Our bell, the chapel and soon to be bench nestled within this building are not taken for granted. We are grateful for the grace that is required when “two become one”.

We pull our weight in our financial, partnership and trust St James monthly contribution bolsters the total budget.

As always, I have valued your support. Our closeness and concern for each other is not an accident. Prayer and God's love and peace are our strength and our salvation.

Blessings all, Nancy Hunter

## People's Wardens Report

In 2023 we celebrated our third anniversary as the Neepawa United Anglican Shared Ministry.

As members of St. James' Anglican Church we actively participate in all aspects of the 'shared ministry'; we participate in the worship services, attend board meetings and committee meetings. We also participate in all fundraising activities such as lunches and the 'Gently Used Sale'. In 2023 the shared ministry held a "Shrove Tuesday Pancake Lunch" (with pancake mix donated by Father Chad). As members of St. James we not only helped but we also contributed valuable information acquired from our many years of experience from hosting our own "Shrove Tuesday Pancake Lunches and Suppers". Throughout the year members of St. James have helped with funeral lunches.

Arlene Waddell continues to be our Anglican representative, and a liaison between St. James and the UCW. Arlene attends monthly UCW Board Meetings; she is also responsible for reporting the activities of the Anglican Women to this Board. When the UCW requests assistance with fundraising events such as funerals, it is Arlene who is responsible for contacting Anglican women/men to fill the positions requested. Arlene has voting privileges on the UCW Board.

We continue to be grateful for the mid week Anglican Eucharist Service held on Wednesday, this service is well attended by Anglicans and others from varying faith backgrounds.

Father Chad continues to lead a "Chapter" meeting once a month (Tuesday evening), during this meeting we read, study and discuss the 'Rule of St. Benedict' and conclude the meeting with the service of 'Compline'.

In 2023 we were all deeply saddened by the deaths of two members of our Church family, Marie Angers and Mel Goodwin, both Mel and Marie will be greatly missed. Marie's contribution to St. James' Church will always be remembered, Marie played many roles in our church; Marie was our pianist, organist, choir director and contributed to all aspects of worship ministry and outreach. Members of St. James' had the privilege of making the sandwiches for Marie's funeral lunch, the egg salad sandwiches were made using Marie's own recipe.

In 2023 NUASM hosted a workshop led by Heather Lea (member of Prairie to Pine Regional Council of the United Church). This workshop included a brief history of the formation of the United Church of Canada, together with a detailed explanation of the United Church 'Holy Communion Service'. This workshop was attended by both members of the United Church and St. James' Anglican Church.

In November the Diocese of Brandon held the 50<sup>th</sup> Synod and the 51<sup>st</sup> Electoral Synod of the Diocese of Brandon. In 2023 Bishop William Cliff resigned, his resignation prompted the need for an Electoral Synod to elect the eighth Bishop of Brandon. The election was between two very impressive candidates, Father Chad McCharles and the Venerable Rachel Parker. It was on the second ballot that the Venerable Rachel Parker was elected to be the eighth Bishop of Brandon, and her consecration will take place at St. Mathews Cathedral on March 18<sup>th</sup>. 2024.



On May 9<sup>th</sup> 2023 an appreciation lunch was taken out to the workplace of Tridekon and John Lavich, a gesture of appreciation for all their work in constructing and installing St. James' Church Bell.

A one-time scholarship of \$1,000 was given by St. James' Church to an NACI student graduating from the Trade's Course, this scholarship was given to acknowledge our appreciation and gratitude to the crews from Tridekon and John Lavich, who gave their time and expertise to erecting the Bell tower at NUASM.

We are currently in the process of purchasing a small granite memorial bench that will be engraved, and placed on a concrete pad in a space on the South side of the Neepawa United Church building. This bench will be erected in recognition of the St. James' Church elders and donors.

This year NUASM hosted a community service of "Lessons and Carols", the Community Choir and the Choraliers were involved, members of St. James and the United Church together with members of the wider community also participated in this service, and it was well attended.

St. James' Church continues to have an active Prayer Chain. Prayer requests and those wishing to participate in the Prayer Chain can contact the following: Anita d'Armada – 476 3210, Arlene Waddell – 476 5108 or Daphne Hall- 476 2972.

The Altar Guild is involved in certain aspects of St. James' Church Worship Services; the Guild comprises 3 teams of 2 people, with one spare (both Anglican and United Church members participate in Altar Guild).

Yours in Christ,  
Respectfully submitted  
Anita d'Armada (People's Warden)

### **Envelope Secretary's Report for 2023**

Donations came through envelopes, PAR contributions, and individual donors. There were 455 entries (excluding individual receipts). Note: Previous year's figures are in brackets ( ).

- 2023 No. set up with envelopes: 19 (17) (Two added mid-year)
- No. who contributed through envelopes: 19 (14)
- No. who gave through PAR: 5 (3)
- (5 (2) also included in envelope total)
- No. of individual receipts issued: 36 (30)
- No. of envelope packages given out for 2024: 19 (17)

Envelopes for 2025 to be ordered in due course.

All entries are balanced to Daphne's deposit total.

Respectfully submitted

Jackie Snider, Envelope Secretary

### **Pastoral Care Report**

Birthday cards sent – 40

Phone calls – 2

Hospital & PCH visits -14

Sympathy cards sent - 6

Thinking of you cards - 5

Congratulations cards- 1

Anniversary cards - 1

#### **Daily bread pamphlets**

25 were ordered in small print, 3 in large print. These were delivered to members in Country Meadows and other throughout the town. The rest of them were left in the Narthex to be picked up by those who had ordered them.

#### **PWRDF**

At the Minute for Mission time during the service, a short video or reading about the work of PWRDF was given on the following months. January, March, April, May, July, August and November.

The World of gifts flyers were left in the Narthex for parishioners who wished to make a donation.

Respectfully submitted. Bea Betts

# St. James Anglican Church Flow through Income 2023

Month	Mission	PWRDF	PWRDF	PWRDF	PWRDF	Anglican	School Meal	In Canada	Gaza Appeal
	Brandon Diocese	Ukraine Relief	Food Grains		Church Camp	Program	Response		
January	\$370.00	\$200.00	\$200.00						
February	\$175.00	\$250.00	\$250.00						
March	\$50.00	\$200.00	\$200.00		\$114.06				
April	\$250.00	\$200.00	\$200.00						
May	\$100.00	\$450.00	\$300.00		\$525.00				
June	\$0.00	\$100.00	\$100.00		\$75.00				
July	\$50.00	\$200.00	\$300.00		\$50.00				
August	\$50.00	\$400.00	\$450.00	100.00	\$50.00				
September	\$250.00	\$200.00	\$400.00	200.00					
October	\$50.00	\$200.00	\$400.00	300.00			300.00		
November	\$270.00	\$250.00	\$701.70	100.00		\$225.36	100.00		
December	\$70.00	\$200.00	\$520.00						300.00
	\$1,685.00	\$2,850.00	\$4,021.70	700.00	\$814.06	\$225.36	400.00		300.00
Total Flow through		\$10,996.12							

St. James Anglican Church Income by Month 2023

School

Month	Parocial	Mission	PWRDF	PWRDF	Altar	Church	Memory	Meal	Philippean	Envelope	Details	Totals
			Ukraine	Fd. Grains	Flowers	Canp	Bench	Program	Church	Etc.		
January	\$5,335.00	\$175.00	\$250.00	\$250.00	\$85.00					\$85.00		\$6,180.00
February	\$2,155.00	\$50.00	\$200.00	\$200.00								\$2,605.00
March	\$1,635.00	\$250.00	\$200.00	\$200.00								\$2,285.00
April	\$3,278.89	\$100.00	\$450.00	\$300.00		\$225.00						\$4,353.89
May	\$2,316.00	\$0.00	\$100.00	\$100.00		\$75.00				\$100.00	S. School	\$2,691.00
June	\$2,555.00	\$50.00	\$200.00	\$300.00	\$150.00	\$50.00						\$3,305.00
July	\$3,095.00	\$330.00	\$500.00	\$550.00	\$50.00							\$4,525.00
August	\$2,805.00	\$250.00	\$400.00	\$400.00	\$100.00							\$3,955.00
September	\$2,185.00	\$50.00	\$400.00	\$400.00	\$80.00		\$500.00					\$3,615.00
October	\$3,535.00	\$270.00	\$450.00	\$701.70	\$50.00		\$25.00					\$5,031.70
November	\$1,780.00	\$70.00	\$500.00	\$520.00	\$100.00			\$225.36		\$200.00	Synod Fee	\$3,395.36
December	\$4,140.00	\$70.00	\$200.00	\$612.00					\$1,275.00			\$6,297.00
Totals	\$34,814.89	\$1,665.00	\$3,850.00	\$4,533.70	\$615.00	\$350.00	\$525.00	\$225.36	\$1,275.00	\$385.00		\$48,238.95



# St. James Yearly Profit & Loss 2023

	<u>INCOME</u>	<u>EXPENSES</u>	<u>PROFIT</u>	<u>LOSS</u>
January	\$6,180.00	\$3,544.00	\$2,636.00	
February	\$2,605.00	\$3,564.00		\$959.00
March	\$2,285.00	\$4,036.83		\$1,751.83
April	\$4,353.89	\$3,672.74	\$681.15	
May	\$2,691.00	\$5,554.36		\$2,863.36
June	\$3,305.00	\$3,026.11	\$278.89	
July	\$4,525.00	\$3,391.00	\$1,134.00	
August	\$3,955.00	\$3,832.00	\$123.00	
September	\$3,715.00	\$4,249.37		\$534.37
October	\$5,031.70	\$3,651.50	\$1,380.20	
November	\$3,395.36	\$4,747.64		\$1,352.28
December	\$6,297.00	\$5,541.06	\$755.94	
Yearly Totals	\$48,338.95	\$48,810.61	\$6,989.18	\$7,460.84
Total Loss for 2023	-\$471.66		-\$471.66	

(48338.95-4880.61)

(6989.18-7460.84)

## St. James Anglican Budget for 2024

<b>Income</b>		
Parocial	\$32,000.00	
Mission	\$2,000.00	
PWRDF	\$7,000.00	
Altar Flowers	\$400.00	
Calendar Sales	\$100.00	
Interest Income	\$5,000.00	
<b>Expenses</b>		
NUASM		\$24,000.00
Fair Share		\$7,362.24
Mission		\$1,500.00
PWRDF		\$6,000.00
Church Supplies		\$300.00
Office Supplies		\$213.76
Altar Flowers		\$200.00
Donations		\$1,000.00
Sunday School		\$200.00
Charities Return		\$700.00
PAR Service Charges		\$24.00
Bench & Concrete Pad		\$5,000.00
<b>TOTALS</b>	<b>\$46,500.00</b>	<b>\$46,500.00</b>